

Project Review Checklist and Budgets

Form C



Borrower(s): _____ Cell #: _____

Phone #: _____ Fax #: _____

Project Address: _____

City: _____ State: _____ Zip: _____

Contractor: _____ Cell #: _____

Phone #: _____ Fax #: _____

Contact Name For Draws: _____ Cell #: _____

Phone #: _____ Fax #: _____

Loan Officer: _____ Cell #: _____

Phone #: _____ Fax #: _____

Project Review Checklist

Item (When complete, return this information to Chase.)	Check Box when completed
1. Signed Construction Contract - all pages Borrower and Contractor must both sign; contract amount must match total in cost breakdown.	<input type="checkbox"/>
2. Budget - Cost Breakdown Must match dollar amount in <i>Construction Contract</i> . See samples attached (Form C1 and C2).	<input type="checkbox"/>
3. Set of Plans One full set of plans for construction and job specifications.	<input type="checkbox"/>
4. Building Permits Submission of Building Permits to Chase - if pre-start activity has occurred, Permits must be included.	<input type="checkbox"/>
5. Pre-paid information (Form D) Refer to Form D- improperly documented pre-pays will not receive credit.	<input type="checkbox"/>
6. General Contractor Letter (Form B) Fully executed letter.	<input type="checkbox"/>

Comments: