

# TITLE ORDER FORM

DATE: \_\_\_\_\_ TIME: \_\_\_\_\_ BY: \_\_\_\_\_ E-Mail: \_\_\_\_\_

CUSTOMER: Ph#: \_\_\_\_\_ Fax#: \_\_\_\_\_

OWNER: \_\_\_\_\_  
LAST FIRST MIDDLE

SS# \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

OWNER: \_\_\_\_\_  
LAST FIRST MIDDLE

SS# \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

PROPERTY ADDRESS:

\_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_ COUNTY: \_\_\_\_\_

CURRENT MTGS: 1<sup>ST</sup> \_\_\_\_\_ 2<sup>ND</sup> \_\_\_\_\_ 3<sup>RD</sup> \_\_\_\_\_

**DEED** BK: \_\_\_\_\_ PG: \_\_\_\_\_ ESTIMATED LOAN AMT: \$ \_\_\_\_\_

DATE ACQUIRED: \_\_\_\_\_ **\*\*DO WE OBTAIN PAYOFFS?** \_\_\_\_\_ Creditor & Acct \_\_\_\_\_  
**\*\* (PLEASE PROVIDE THE PAYOFF AUTHORIZATION FORM WITH ORDER)\*\***

LOAN TYPE: \_\_\_ OWNER OCCUPIED \_\_\_ REFINANCE \_\_\_ NON-OWNER OCCUPIED \_\_\_ 2<sup>ND</sup> MORTGAGE

LENDER: \_\_\_\_\_

IS THIS A PURCHASE? \_\_\_ NO \_\_\_ YES\* IS THIS INVESTMENT PROPERTY? \_\_\_ NO \_\_\_ YES

**\*IF YES :**

BUYERS NAME(s) \_\_\_\_\_ SOCIAL SECURITY : \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

BUYERS NAME(s) \_\_\_\_\_ SOCIAL SECURITY : \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**\*\*SERVICE ORDERED: (CHECK ALL APPROPRIATE)\*\***

\_\_\_\_ COPY OF DEED (standard) \_\_\_\_\_ NON-INSURED PROPERTY REPORT  
\_\_\_\_ TITLE INSURANCE \_\_\_\_\_ SECURED TRANSACTIONS (RECORDERS)  
\_\_\_\_ BASIC FLOOD CERTIFICATION \_\_\_\_\_ LIFE OF LOAN FLOOD CERTIFICATION  
\_\_\_\_ ENDORSEMENT 100 \_\_\_\_\_ ENDORSEMENT 300 \_\_\_\_\_ ENDORSEMENT 8.1

**SPECIAL INSTRUCTIONS:** (Please list Realtors Names and #'s if Applicable)

\_\_\_\_\_

\_\_\_\_\_

**THANK YOU FOR YOUR ORDER!**  
Fax Order Form: **215-754-4224**