

Phone 386.734.5155
Fax 386.734.7921



Property Management Repair Request

Property _____

Person Requesting Repair _____

Repair Requested _____

I, _____, reside at the property named above and have requested the above described repair. I understand if the repair professional determines the repair is needed due to my negligence, I will be responsible for the invoice in full. The invoice will be due immediately upon receipt. If I am not available at the time of repair, I give permission for the premises to be entered for the repair to be made.

Tenant Date

Daytime Phone # _____ Evening Phone# _____

FOR OFFICE USE ONLY:

Company: _____
Phone: _____
Date Requested: _____
Requested By: _____
Date Completed: _____
Invoice Amount: _____
Notes: _____

