

Loan into Processing Checklist

- All lender info/approvals (lock sheet/submission sheet/fee sheet)
- U/W findings (LP/DU/lender)
- Credit Report
- Copy of Id Paystubs & W2s/ Asset info or STATED
- Title – if already ordered/received – all info to be in Point
- Rental leases, divorce decrees (if applicable)
- Appraisal (if already ordered/received) – all info to be in Point
- IF PURCHASE – copy of signed sales agreement

The list below is the actual order application should be sent to borrower – this is already set up in everyone's GROUP FORMS in Point

- Loan application page 1- 4 (LO sign page 4)
- Mortgage Loan Origination Agreement (LO to sign)
- Good Faith Estimate
- Good Faith Estimate Provider
- Truth-in-lending
- Servicing Disclosure (2 pages)
- Credit Score Information Disclosure
- Equal Credit
- Fair Lending Act
- Right to Receive Appraisal
- Disclosures
- GA Disclosures (or applicable state disclosure)
- Tax form 4506 (2 pages)
- Privacy Policy Disclosure (2 pages)
- Patriot Act – Information
- Borrower/ co-borrower Signature Authorization
- Choice of Attorney signature page
- Affiliated Business Disclosure
- GFE Provider Relationship Disclosure
- Brokerage Business Contract

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