



**We provide equal housing opportunity and follow all laws of the Landlord Tenant Code, Chapter 521, of the Hawaii Revised Statutes.**  
**PLEASE PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.**  
**A PICTURE I.D. IS REQUIRED BEFORE PROCESSING APPLICATIONS.**

**CO-SIGNER APPLICATION FOR RENTAL**

**HAVE YOU APPLIED WITH US BEFORE? NO: \_\_\_\_\_ YES: \_\_\_\_\_ WHEN? \_\_\_\_\_**

1. \_\_\_\_\_ \*Date of Birth: \_\_\_\_\_ \*SS#: \_\_\_\_\_  
\*To be used for credit check purposes only.

**MAILING ADDRESS:** \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**PRESENT ADDRESS:** (Do you own your own home: YES \_\_\_ NO \_\_\_)

Street: \_\_\_\_\_ Apt #: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Rent / Mortgage Paid Per Month: \_\_\_\_\_ Date Rented From: \_\_\_\_\_ To: \_\_\_\_\_  
Landlord Name: \_\_\_\_\_ Landlord Business Phone #: (\_\_\_\_\_) \_\_\_\_\_  
Landlord Resident Phone #: (\_\_\_\_\_) \_\_\_\_\_ Landlord Fax #: (\_\_\_\_\_) \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

**PREVIOUS ADDRESS:** (Do you own your own home: YES \_\_\_ NO \_\_\_)

Street: \_\_\_\_\_ Apt #: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Rent / Mortgage Paid Per Month: \_\_\_\_\_ Date Rented From: \_\_\_\_\_ To: \_\_\_\_\_  
Landlord Name: \_\_\_\_\_ Landlord Business Phone #: (\_\_\_\_\_) \_\_\_\_\_  
Landlord Resident Phone #: (\_\_\_\_\_) \_\_\_\_\_ Landlord Fax #: (\_\_\_\_\_) \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

**EMPLOYMENT INFORMATION:**

Place of Employment: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Supervisor: \_\_\_\_\_ \*\*Monthly Income (Gross): \_\_\_\_\_  
How Long/Starting when: \_\_\_\_\_ Phone #: (\_\_\_\_\_) \_\_\_\_\_

**IF YOU RECEIVE OTHER INCOME, PLEASE SPECIFY BELOW:**

APPLICANT: \_\_\_\_\_ SOURCE OF INCOME: \_\_\_\_\_ \*\*Monthly Amount: \_\_\_\_\_  
\*\* We may request for verification such as last two pay stubs or other verification documentation.

Have any of the applicants ever been convicted for the manufacture or possession of illegal drugs or convicted of the crimes involving violence (ex. robbery, assault, domestic abuse, etc.)? If yes, please explain (year convicted and circumstances):  
\_\_\_\_\_

**IN CASE OF EMERGENCY, NOTIFY:**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_ Phone #: (\_\_\_\_\_) \_\_\_\_\_

By signing below, you acknowledge that you understand and agree to all of the following items:

1. Only ONE Co-signer per household.
2. Co-signer must complete and sign the application. Applications that are not COMPLETELY filled out or not signed by Co-signer will not be processed. A photo I.D. (driver's license or other Government issued photo I.D.) for Co-signer must be presented when turning in the application.
3. Effective February 1, 2008, Ginoza Realty, Inc. will be charging a non-refundable \$5.00 application fee per adult. Application fees must be in form of cash, cashier's check or money order. No personal checks accepted. Your application fee will be donated to the Hawaiian Island Food Basket, UHH Athletics and Hospice of Hilo.
4. Please allow 5-7 business days to process rental applications. Rental applications will be processed in the order that they are received. It is your responsibility to provide us with the necessary information to contact your present and/or past landlords. We will make a good faith effort; however, if we are unable to contact your landlords for a rental reference and verify your rental history, your application may be denied.
5. We cannot guarantee that the unit you are applying for will be available for you to rent as we may have already approved an applicant who maybe interested in the same unit.
6. You certify that all information provided is true and correct. False or incomplete information given by applicant will result in discontinuing the approval process or is grounds for eviction.
7. Once this application is submitted to our office, it becomes the property of Ginoza Realty, Inc. and it will not be returned to you. Ginoza Realty, Inc. will keep all applications and information obtained confidential.

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Co-signer agrees to the following terms:

- I will unconditionally guarantee the Tenant's obligation under the lease, including in particular the obligations to pay rent and to pay for any damages to the rental unit caused by the tenant. I agree to guarantee the Tenant's obligation for the entire duration of the tenancy by the Tenant; and
- I consent to the jurisdiction of the courts of the Third Circuit, State of Hawaii, to decide any and all issues with respect to the rental agreement and our obligations thereunder according to this agreement, and we agree that venue for all such actions is appropriate in Hilo, Hawaii.

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I understand that Ginoza Realty, Inc. is relying upon our execution of this agreement to be bound by these terms. By signing below, I acknowledge that I have read and understood this co-signers application. I hereby authorize Ginoza Realty, Inc. to contact present and/or previous rental/mortgage references, obtain credit reports in connection with this application, gather, if any, public criminal records and authorize Ginoza Realty, Inc. to verify the information I have supplied on this application.

I declare that the information I have supplied here is true and correct and I agree that the Landlord may terminate any Rental Agreement or other agreement entered into with me in reliance on false or misleading statements I have made.

\_\_\_\_\_  
CO-SIGNER Print Name Here

\_\_\_\_\_  
Date

\_\_\_\_\_  
CO-SIGNER Signature

(\_\_\_\_\_)\_\_\_\_\_  
Residence Phone #

(\_\_\_\_\_)\_\_\_\_\_  
Cell Phone #

(\_\_\_\_\_)\_\_\_\_\_  
Business Phone #

\_\_\_\_\_  
E-mail Address

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Visit us on the web at [www.ginozarealty.com](http://www.ginozarealty.com)